



REGISTERED ARCHITECTURAL IRONMONGER LOG SHEET 2021

NAME:	
RegAI No:	
YEAR:	

COMPLETION OF COMPULSORY COURSEWORK 1 POINT EACH	
DATE	SUBJECT

ATTENDANCE: COMPULSORY PRESENTATION/WEBINAR 2 POINTS EACH	
DATE	BRANCH

ATTENDANCE: GAI HUB CPD MEETINGS/ WEBINARS 1 POINT EACH	
DATE	BRANCH/SUBJECT

EXTERNAL TRAINING / WEBINARS 1 POINT EACH	
DATE	VENUE

IN HOUSE TRAINING 1 POINT EACH	
DATE	SUBJECT (COPY OF CERTIFICATE ATTACHED)

VERIFIED FACTORY VISIT OR TRADE SHOW/EXHIBITION 1 POINT EACH	
DATE	SUBJECT (PROOF OF ATTENDANCE ATTACHED)

COMPLETION OF OPTIONAL GAI COURSEWORK 1 POINT EACH	
DATE	SUBJECT

PRESENTATION OF CPD MATERIAL TO ARCHITECT/INDUSTRY 1 POINT EACH	
DATE	SUBJECT (PROOF OF ATTENDANCE ATTACHED)

OTHER RELEVANT ACTIVITIES 1 POINT EACH	
DATE	INFORMATION

TOTAL	
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RegAI examples of how points can be achieved

- RegAI Compulsory coursework papers 1 CPD point for each PASS at 80% plus
- RegAI Attendance at compulsory presentations or webinars 2 Points
- Optional coursework paper 1 CPD point for a PASS at 80% plus
- Attendance at GAI presentations or webinars
- GAI Community Hub W\oiWY dfYgYntUtiong or webinars
- Manufacturer demonstration evenings at GAI/ meetings
- Verified factory visit or trade show/exhibition
- GAI (or related) tutoring or writing education manuals
- Attendance at RIBA approved CPD Presentation
- Attendance at Industry related external CPD Presentation
- Presentation of CPD material to architects. (must be on more than one topic)
- Presentation of CPD material to industry audience including Community Hub meetings

- Attendance at industry related in house training seminars
- Attendance at industry related external training seminars or webinars
- Provision of training material for courses such as DipGAI, FDIS or RegAI
- Download and view of industry related webinars from relevant bodies such as RIBA or BSI
- Reading of industry related published articles on relevant matters such as regulations or standards
- Writing of industry related published articles

Important Notes:

- Always keep a copy of your completed log sheet
- Please accompany this log sheet with verification of CPD points including proof of factory visits training or attendance at industry events. Please also provide detail of relevant publications/articles or webinars where used
- Further detail of how points can be achieved can be downloaded from "RegAI CPD Model 2021" on GAI website